

Notary Essentials & Legalities

DISTANCE LEARNING

Wednesday, February 10, 2010 • 3:00 pm – 4:30 pm Eastern

It is essential for notaries to understand their duties and responsibilities. Moreover, notaries assume personal liability when serving in a notary capacity. In addition, their credit union employer also can be held liable. Notaries are required for many transactions in the credit union industry, but notaries are often uncomfortable with their role and/or the transaction. This training will teach notaries how to understand and handle all their duties and responsibilities in the correct manner, and focus on matters that are important to the credit union industry.

HIGHLIGHTS

- Duties and responsibilities of notary
- Most common errors made by notary
- Personal liability of the notary
- Your credit union's potential liability for notary acts
- Reference source provided for your state's specific rules

ABOUT THE PRESENTER – Elizabeth Fast, JD & CPA

Elizabeth Fast, Esq. is a partner with Spencer Fane Britt & Browne LLP where she specializes in the representation of financial institutions. Elizabeth is the head of the firm's training division known as Bankers Choice. She received her law degree from the University of Kansas and her undergraduate degree from Pittsburg State University. In addition, she has a Master of Business Administration degree and she is a Certified Public Accountant. Before joining Spencer Fane, she was General Counsel, Senior Vice President, and Corporate Secretary of a \$9 billion bank with more than 130 branches, where she managed all legal, regulatory, and compliance functions. She is a member of the Missouri State Banking Board by appointment of the Governor.

Formats: **\$199 per** telephone or webcast connection. *Unlimited Listeners*
 \$199 CD only
 \$249 for telephone or webcast connection and CD

You may purchase a *CD Rom/Printable Handout set of this presentation and have an "off-the-shelf" training program for those that were not able to attend the live seminar and for future training purposes. *CD Rom for PC use only **NEW! The CD-Rom now contains the speaker's visuals, which are synced to the audio recording! A great new improvement at no extra cost to you!**

Cancellation: Refunds will be issued, less a \$50 administration fee, up until the handouts and access information are emailed.

For more info...call us at 800-572-7359 or 423-899-2425 x 119 or 138 **FAX:** 423-899-8726 **MAIL:** P.O. Box 21550, Chattanooga, TN 37424

Sign Us Up!

Notary Essentials & Legalities

February 10, 2010

Credit Union _____

Address: _____

Contact Person _____

Format Ordered

Email Address _____

Phone _____ Fax _____



Payment Method:

Enclosed is a share draft/check for \$ _____ payable to Tennessee Credit Union League.

A share draft/check for \$ _____ payable to Tennessee Credit Union League will follow.

I authorize Vol Corp Credit Union to debit the credit union account for \$ _____

Account #: _____ Authorized Signature: _____

(Requires prior completion of Authorization Agreement for Direct Payments [ACH Debits].)

Distance Learning